



## **RIVER RAISIN WATERSHED COUNCIL**

**320 Springbrook Avenue □ Suite 102 □ Adrian, MI □ 49221 □ 517-264-4754**  
**[rrwc@lenawee.mi.us](mailto:rrwc@lenawee.mi.us) □ [www.riverraisin.org](http://www.riverraisin.org)**

**River Raisin Watershed Council**  
**Executive Committee Meeting Minutes**  
**January 20, 2016 – 10:00 AM**  
**Tecumseh Police Meeting Room**  
**309 E. Chicago Blvd.**  
**Tecumseh MI. 49286**

### **1. Roll Call**

- a. Chairman Calhoun called the meeting to order at 10:00 AM
- b. Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Commissioner KZ Bolton, Harry Sheehan (Washtenaw County Alternate), Commissioner David Hoffman.
- c. Executive Committee Members Absent: John Chandler – Supervisor of Summerfield Twp., Evan Pratt
- d. Others Present: Larry Felpausch, Dale Wagenknecht, Allan Hare, Dan Swallow – Tecumseh City Manager, Stephen May – Executive Director.

### **2. Approval of November 18, 2015, Executive Committee Meeting Minutes**

- a. Motion by Hoffman, second by Johncox to approve the minutes. **Motion carried by voice vote.**

### **3. Approval of November 30, 2015, Executive Committee Meeting Minutes**

- a. Motion by Johncox, second by Kolon to accept the resignation of Hedi Kauffman. **Motion carried by voice vote**

### **4. Appointment of Secretary to the Executive Committee**

- a. Motion by Johncox, second by Hoffman to appoint Commissioner KZ Bolton to serve as Secretary to the vacated Secretary position on the Executive Committee. **Motion carried by voice vote.**

### **5. Treasurer's Report**

- a. The Treasurer's Report for the period November 1, 2015 through December 31, 2015 was distributed and reviewed by Johncox. Motion by Hoffman, second by Sheehan to accept Treasurer's Report. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills: New bills reported: \$547.79 to Visa credit card, \$8,122.42 to LCDC – Wages, \$485.62 – Stephen May – reimbursement TV/mileage, \$320.86 to Lenawee Co. Printing - for a total of \$9,476.69. Motion by Sheehan, second by Hoffman, to authorize payment of these bills. **Motion carried by voice vote.**



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### **6. Audit 2015**

- a. Update on 2015 Audit – Laurie and Steve meeting with Phil Rubley on January 27, 2016.

### **7. Executive Director Updates**

- a. Onsted School Presentation of groundwater and surface water model to (96) 5<sup>th</sup> graders – Intern will be assisting and we will be giving out macroinvertebrate cards/magnifying glass, maps, activity books and gave each classroom a framed picture of RRWC art.
- b. Distribute calendar of future dates of RRWC activities
- c. Reviewed article in the Lenawee Magazine on the RRWC.
- d. Discussed the River Raisin Assessment in the City of Adrian – final report to be submitted end of January 2016.
- e. Scheduled and contacted several fundraising opportunities including ITC, Republic Services, Citizens Gas, Consumers Energy and requested (5) names of businesses from EC to contact for funding.

### **8. Program Updates**

- a. May reported on a conference call he participated in on the grant. Several meetings have been attended and partnerships are starting to develop. RRWC main focus will be on monitoring and sampling selected hot spots and will be partnering with Adrian College and MSU-IWR Interns. Grants have been awarded for the monitoring program up to \$15,000.00 from MSU Institute of Water Research. Dr. Martin is submitting list of needs. GLRI grant funds available – Development Committee to review and discuss at their meeting.

### **9. Membership Updates:**

- a. 2015 Membership Update – Municipals (49) - \$18,091.00 / Individuals (10) - \$746.91 Corporations (4) - \$2,748.97.
- b. 2016 Membership Update – Municipals (18) - \$3,545.00 / Individuals (2) - \$125.00

### **10. Other Funding Updates:**

- a. May submitted two proposals for the MI Cares grant; 1) \$2,000 to update watershed maps and print more activity books; 2) \$2,500 for a multi-media presentation screen (42" monitor) – grant was not funded

### **11. Partnership Updates**

- a. Farmers Advisory Committee scheduled conference was held on December 19, 2015 at the Old Mill – Dundee, MI. There were (70) participants with (37) farmers in attendance. Speaker's theme was on research of Dissolved Reactive Phosphorus - DRP and the increased concentrations of this in the past several years. The next semi-annual conference will be held in Blissfield at The Stables on March 17, 2016 – more information to follow. Spent a day with Amy Gilhouse finalizing the Tall Ship Sail on Lake Erie in August 2016.



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### **12. Committee Reports**

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Discover the Raisin Grant Program – (5) schools submitted applications – Kolon, Sheehan and Kratz will review the applicants and choose (3) to award the monitoring kits. Finalizing location for the Spring Annual Meeting – planning a committee meeting within the next month. Also reviewing new logo for RRWC – Sybil prepared several examples and EC voted on the one they liked – Sybil to review with committee at a later date.
- c. **Technical** – May reported that the River Raisin – City of Adrian study was completed and was waiting on final report to be submitted. Academy Rd. dumping was discussed and May was scheduling a meeting to address those concerns again – pictures were presented to show the dumping.
- d. **Development** – Calhoun is scheduling meeting with committee within a month.
- e. **Administrative** – Brief discussion on the need for amendments to the bylaws in fall of 2016 – which would include alternates serving on the executive Board in the absence of the delegate.
- f. **Financial** – Year End preparation was beginning for 2015 Audit by Phil Rubley

### **13. Old Business**

- a. None

### **14. New Business**

- a. Semi-Annual Meeting – Spring Meeting Date – April 21, 2016 - Location TBD – May will secure several locations for meeting and give to EC and outreach committee.

### **15. Next Meeting – February 17, 2016 10:00 AM – Tecumseh Police Meeting Room.**

### **16. Adjournment**

- a. Motion by Hoffman, second by Johncox to adjourned meeting at 11:50 a.m. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director  
January 29, 2016

**Approval of Minutes**

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

**PARTNER □ PROTECT □ PRESERVE □ PROMOTE**