



River Raisin
WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
December 18, 2018 – 10:30 AM
Tecumseh Police Meeting Room
309 E. Chicago St.
Tecumseh, MI 49286**

1. Roll Call

Chairman Calhoun called the meeting to order at 10:40 AM

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, and Laurie Johncox, KZ Bolton, John Chandler

Executive Committee Members Absent: Dave Hoffman.

Others Present: Stephen May – Executive Director, Phil Kittredge – Loch Erin Property Owners Association, and Katie Goplerud-Smith – Outreach Coordinator

2. Approval of December 18, 2018 – Agenda

a. Motion by Kolon, second by Bolton to approve the December 18, 2018 agenda. **Motion carried by voice vote.**

3. Approval of September 18, 2018 and November, 20, 2018 Executive Committee Meeting Minutes

a. Motion by Kolon, second by Bolton to insert \$350 that was approved for the four new river crossing signs within the Executive Director Updates, and also omit comment about DEQ responding about PFAS within Outreach Committee Report. **Motion carried by voice vote.**

b. Motion by Kolon, second by Bolton to approve September 18, 2018 and November 20, 2018 minutes. **Motion carried by voice vote.**

4. Treasurer's Report

a. The Treasurer's Report for the period Oct. 31, 2018 to Nov. 30, 2018 – was distributed and reviewed by Johncox. Revenue - **\$13,615.15** - Expenses - **\$595.03** – Balance to date: **\$40,586.19**. Motion by Bolton, second by Sheehan to accept and file Treasurer's Report. **Motion carried by voice vote.**

PARTNER □ PROTECT □ PRESERVE

- b. Approve Disbursements for Outstanding Bills: New bills reported: Stephen May – RRWC Mileage Reimbursement – **\$27.25**; Stephen May – FLG Mileage Reimbursement – **\$25.07**; Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$104.64**; Lenawee County Printing & Purchasing (postage) – **\$11.14**; Lenawee County Printing & Purchasing (4 months of printing) – **\$457.54**; Scott Heck: Scott’s Catering (FLG Semi-Annual Meeting)- **\$1,906.42**; First Federal Visa (various meeting costs, wader repair kit) - **\$33.64**; Lenawee County Drain Commission Wages - **\$12,912.97**: **Total of \$15,478.67**. Motion by Sheehan, second by Johncox to authorize payment of these bills. **Motion carried by voice vote.**
- c. 2018 Budget – YTD/Adjustments: Motion by Sheehan, second by Johncox to review and adjust budget items (Printing, Special Projects – road signage, and ShopTalk/Regional Meeting expenses) using funds from the Capital Outlay item. **Motion carried by voice vote.**

5. Executive Director Updates (See Report – on file)

- a. Report
- b. Calendar of upcoming events 2018-2019
 - i. Meeting with Melissa Demaschke from Erb – Jan. 14
 - ii. RRWC Executive Committee Meeting – Jan. 15, 10:30AM: Tecumseh Police Meeting Room
 - iii. LCD Annual Meeting Dinner – Jan. 17, 6PM: LISD Tech Center
 - iv. Washtenaw County Conservation District Annual Meeting – Jan. 24, 6PM: Washtenaw County Farm Council Grounds
 - v. Monthly FLG Meeting – Jan. 24, 7:30AM: TBD
 - vi. SE Region FLG ShopTalk – Jan. 26, 8:30AM – 11:30AM: Ida Twp. Hall
 - vii. NE Region FLG ShopTalk – Feb. 21, 9AM – 12PM: Washtenaw County Farm Council Grounds
- c. Membership updates – 50 Municipalities, 4 Corporations and 29 Individuals.
- d. RRW Signage – Two signs for Jackson County are in the works.
- e. Invoices for 2019 Dues – Will be sent out this Thursday or Friday.
- f. Thank-you cards and Notes – Sent out earlier this week.
- g. FLG Semi-Annual Meeting Update – Greg Labarge’s handbook to BMPs was a hit and needs to be at more FLG events. Also need to think about building organizational capacity and sustainable outreach for FLG as a \$40,000 budget without the Erb grant
- h. Grants Update: Washtenaw County Water Resources Commission and RRWC are developing 7 conservation goals for RRWC within Washtenaw County in order to use the available \$25,000 from WCWRC. Needs to be approved in the next couple of days.

6. Outreach Coordinator Updates

- a. River Raisin Water Festival: May 1, 2019: Continuing to find grants and work on budget. Motion by Sybil, second by KZ to approve \$2500 to cover leftover cost if no grants are approved. **Motion carried by voice vote.**
- b. Discover the Raisin Updates: Still only 1 applicant from Monroe. Continuing to spread the word.

- c. Adopt-A-Stream Logo: LISD Students from a design class created logos for us to choose from if we want a change in logo. Members voted on their favorite and the chosen one will be voted on against our old logo.
- d. 2018 Strategic Planning Meeting Update: Around 20 people attended with good feedback. Main outcomes: More “fun” at Semi-Annual meetings, more corporate outreach, and more log removals are wanted.
- e. MJR Theater Marketing Spot: Current agreement is the :15 ad will run Jan – Mar. Try to change to April – June to be relevant to our upcoming events. Motion by Bolton, second by Sheehan to approve \$2500 for ad creation to show in MJR Theater. **Motion carried by voice vote.**
- f. Boy/Girl Scouts: Looking into ways to make events to cover requirements for girl/boy scout patches. Arbor day event may cover “Trees” patch.

7. Partnership Updates (See Executive Director Report)

- a. ERB Grant – Farmer-Led Watershed Conservation
 - i. ERB Foundation – MACD Grant Year 3 Update: Future meeting with leaders to come up with ideas for funding specifically for RRWC to use. \$7500 for “Capital” from Erb grant can be used in different ways (testing equipment, signage for farmers, educational models, copies of Greg Labarge’s handbook on BMPs, promotional items, videos, etc.)

8. Committee Reports

Outreach - Strategic Planning Meeting outcomes discussed previously

Technical – Chainsaw training session before starting any clean-ups; AmeriCorps for the fall (Sept. 16 – Nov. 12), start thinking about applying

Development – None

Administrative – Talk about doing only one Semi-Annual Meeting, but after discussing it was left to two due to changing the bylaws and so people can connect more frequently than once a year.

Financial – None

9. Old Business

None to report.

10. New Business

- a. RRWC Semi-Annual Meeting Dates: April 25, 2019 at Cabela’s
- b. Lenawee County Fair Booth: Cost is \$200. Will approve at next meeting.
- c. LCD Annual Dinner: Jan. 17, 6pm: \$15. Monroe’s is Jan. 24.
- d. Mile Marker Signs – Jackson County and Northern Lenawee County have 2 Eagle Scouts interested in posting more mile marker signs.
- e. Loch Erin: HABs and E.Coli found through a few samples taken in summer and fall. Since no septic systems are on the lake properties, it is assumed to be an upstream problem. Meetings with Health Dept., RRWC, and DEQ to ask for help in identifying and correcting sources of pollution. LCD has said they’re contacting farmers upstream of Loch Erin about MAEAP/FLG. Sybil contacted Siena Heights and found an Environmental Science student (who lives in the area) who wants to do her senior project and help Loch Erin water quality. DEQ may be able to help fund more sampling. It may be

possible to combine samples with the Health Dept. to get a cheaper rate when sending into the lab. Since RRWC has a more recently updated watershed management plan for the South Branch, it may qualify for a 319 grant from the DEQ.

- f. RRWC Liability Insurance: It’s needed in order to complete terms for WCWRC’s \$25,000 and should have it anyway with more activities in the river. Two quotes are being considered. Motion by Bolton, second by Chandler to approve \$2500 for liability insurance from an insurance company that the Executive Director will select.

11. Next Meeting – January 15, 2019 – 10:30 AM – Tecumseh Police Meeting Room: 309 E. Chicago Blvd, Tecumseh, MI 49286.

12. Adjournment

- a. Motion by Bolton, second by Johncox to adjourn meeting at 12:09 PM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – January 4, 2019

Approval of Minutes

Date: _____

Secretary: _____
Commissioner KZ Bolton