



River Raisin
WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
November 19, 2019 – 10:30 AM
City of Tecumseh Police Meeting Room**

1. Roll Call

Chairman Calhoun called the meeting to order at 10:35 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, and Phil Kittredge.

Executive Committee Members Absent: Dave Hoffman and John Chandler.

Others Present: Stephen May – RRWC Executive Director, George Service – Village of Clinton Delegate, Larry Feldpausch – Ida resident, and Katie Goplerud-Smith – RRWC Outreach Coordinator

2. Approval of August 20, 2019 – Agenda

- a. Motion by Bolton, second by Kittredge to approve the November 19, 2019 agenda. **Motion carried by voice vote.**

3. Approval of September 17, 2019 Executive Committee Meeting Minutes

- a. Motion by Kittredge, second by Kolon to approve the September 17, 2019 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period Sept. 1, 2019 –Sept. 30, 2019 was distributed and reviewed by Bolton. Revenue - **\$130.00**- Expenses - **\$2,419.41**– Balance to date: **\$53,978.63**. Motion by Bolton second by Kolon to accept and file Sept. Treasurer's Report. **Motion carried by voice vote.**
- b. The Treasurer's Report for the period Oct. 1, 2019 –Oct 31, 2019 was distributed and reviewed by Bolton. Revenue - **\$4,486.03**- Expenses - **\$0.00***– Balance to date: **\$58,464.66**. *Expenses from Oct. will be reflected in Nov. Motion by Bolton second by Kolon to accept and file Sept. Treasurer's Report. **Motion carried by voice vote.**
- c. Review 2019 Budget – YTD: YTD Total Revenue: **\$72,509.66** Total Expenditures: **\$64,399.49**.

PARTNER □ PROTECT □ PRESERVE

- d. Approve 2020 Budget: Total Revenue: **\$85,090.00**. Total Erb Foundation Funding: **\$60,310.00**. Motion by Bolton, second by Sheehan to approve the 2020 budget to adjust to Erb funding and doubling individual sponsorships. **Motion carried by voice vote.**
- e. Approve City of Adrian Comstock Christmas Tree: Motion by Bolton, second by Harry to approve \$50.00 for the RRWC Christmas Tree. **Motion carried by voice vote.**
- f. Approve Disbursements for Outstanding Bills: New bills reported Sept. 18- Oct. 24, 2019: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$362.50**; Danielle Brosamer: Mileage Reimbursement MSU - **\$365.40**; Stephen May: Mileage Reimbursement RRWC - **\$31.32**; Lenawee County Printing & Purchasing (postage & copier) – **\$581.95**; Lenawee County Drain Commissioners Office (Wages RRWC) - **\$8,335.16**; Lenawee County Drain Commissioners Office (Wages ERB) - **\$9,718.00**; Lenawee County Drain Commissioners Office (Wages MDARD) - **\$2,548.20**; First Federal Visa (Festival supplies, Amazon iPad, Hidden Lake Gardens Room Rental, River Raisin Canoe Livery Paddle Rentals – VOIDED and paid by Steve to avoid late fee) - **\$475.59** → Stephen May 1st Federal Bill reimbursement - **475.59**; Plantwise Herbicide Treatment - **\$195.00**: **Total of \$22,613.12**. Motion by Bolton, second by Kittredge to authorize payment of these bills. **Motion carried by voice vote.**
- g. Approve Disbursements for Outstanding Bills: New bills reported Oct. 24- Nov. 19, 2019: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$202.96**; Stephen May: Mileage Reimbursement RRWC - **\$13.92**; Stephen May: Mileage Reimbursement FLG - **\$296.96**; Lenawee County Printing & Purchasing (postage & copier) – **\$31.40**; First Federal Visa (Semi-Annual Mtg Supplies, Annual card fee, John Farmer’s gift, Rural Michigan Initiative Conference fee, Compostable utensils, T-shirts) - **\$642.49**; City of Adrian (Comstock Christmas Tree) - **\$50.00**: **Total of \$1,658.44**. Motion by Bolton, second by Kittredge to authorize payment of these bills. **Motion carried by voice vote.**

5. Public Comments

- a. Larry: Compliments to RRWC for leadership and effectiveness of members. Also if no quorums are common at the Fall Semi-Annual Meeting, perhaps stick with locations that have been successful. Suggestion: have a farmer, perhaps from the Farmer-Led Conservation Group, to be on the Executive Committee.

6. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
 - i. Membership –52/63 municipalities are members, 2 new individual members
 - ii. RRWC/FLG Presentation at MACD Conference – Farmer leader, Steve, Lindsay Garrison, and Lori Phalen on a panel to talk about Erb Grant and Farmer-Led Conservation Group.
- b. Upcoming Events
 - i. Volunteer Teacher Training – 11/20, 6:30-8pm
 - ii. Farmer-Led Conservation Group – 12/5, 5:30-8pm
 - iii. MAEP Grant Annual Meeting – 12/5, 6:30-8pm
- c. Contracts/Grants Update – MDARD – Contract sampling payment over.
 - i. MAEP Grant received for River Raisin Water Festival: \$1,088. Will attend their Annual Meeting (Dec. 5) to receive grant.

7. Outreach Coordinator Updates

- a. Advantage Visuals Marketing Video Update – Finished interviews and now on to the editing.
- b. Manchester/Bridgewater/Sharon Twp Mile Marker Update – No signs in yet, wait til spring.
- c. Bug ID Day – 11/16, had over 20 volunteers including many Clinton High School students.
- d. Volunteer Teacher Training – 11/20, any volunteers who want to help teach/use water models in the classroom (3rd-12th grade)
- e. Nature Walks: 10/11 at Leslee Niethammer Saline River Preserve: 3 attendees & 11/2 at Nan Weston Preserve near Manchester: 7 attendees. Saturdays much more successful in attendees.
- f. Christmas Bird Count 2019 – 12/21 will be the 25th anniversary of the Clinton group counting and identifying birds at Hidden Lake Gardens. Need a representative from RRWC to attend and join regular group in case more volunteers show.
- g. JLW CISMA/Japanese Knotweed – After presenting at Semi-Annual Meeting, 9 new Japanese knotweed sites have been reported. Will be added to grant application in 2020.
- h. Discover the Raisin – Motion by Kolon, second by Bolton to continue funding \$1,000 per year to successful applicants. Note to send to specific teachers or principals and contact corporations to support one successful applicant to make more appealing.

8. Water Quality Coordinator Update

- a. Will be focusing on education until March when Lenawee Conservation District will start Keller-Riga Drain sampling again.

9. Partnership Updates.

- a. ERB Grant – Farmer-Led Watershed Conservation
 - i. ERB Foundation – An extra \$20,000 was added to a total of \$60,310. An additional \$6,000 is available for RRWC to get equipment (Adopt-A-Stream, water quality monitoring, etc.)
 1. Meeting with Melissa from Erb on 12/6 and 12/13 to talk strategy for FLG and RRWC.

10. Committee Reports

Outreach - See Development Committee for collaboration.

Technical – KZ should now be official with the bank as treasurer.

Development – Collaborate with Outreach Committee to double individual memberships and increase corporate memberships.

Administrative – None.

Financial – Will be putting together audit materials.

11. Old Business

- a. Semi-Annual Meeting at Hidden Lake Gardens on 10/24 – lots of compliments on Jim Peters as speaker and beautiful location. No quorum.

12. New Business

- a. Dues Invoice – 12/19/19
- b. Dues Structure – 2020/21 – Talking about using next census to readjust membership and consider raising dues.
- c. RRWC Budget Adjustments – 12/17 – will make next month with adjustments included.
- d. Liability Insurance due 1/1/2020: \$684 – will go over in December.

