



River Raisin
WATERSHED COUNCIL

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River Raisin Watershed Council

Executive Committee Meeting Minutes

April 21, 2020 – 10:30 AM

Zoom Meeting due to stay-at-home order of Covid-19

1. Roll Call

Chairman Calhoun called the meeting to order at 10:33 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, John Chandler, David Hoffman, and Phil Kittredge. (All via Zoom)

Executive Committee Members Absent: All present.

Others Present: Stephen May – RRWC Executive Director and Katie Goplerud-Smith – RRWC Outreach Coordinator

2. Approval of April 21, 2020 – Agenda

a. Motion by Bolton, second by Kittredge to approve the April 21, 2020 agenda. **Motion carried by voice vote.**

3. Approval of March 17, 2020 Executive Committee Meeting Minutes

a. Motion by Bolton, second by Kolon to approve the March 17, 2020 meeting minutes. **Motion carried by voice vote.**

4. Treasurer's Report

a. The Treasurer's Report for the period Mar. 1, 2020 – Mar. 31, 2020 was distributed and reviewed by Bolton. Revenue - **\$30,423.44**- Expenses - **\$925.17**– Balance to date: **\$72,445.41**. Motion by Sheehan second by Kolon to accept and file Mar. Treasurer's Report. **Motion carried by voice vote.**

b. 2020 Budget YTD – revenue: \$45,630.41; expenditures: \$4,066.92.

c. 2019 Line Item – Budget Adjustments: \$35,889.03

d. Approve Disbursements for Outstanding Bills: New bills reported Mar. 18, 2020 – April 21, 2020: Katie Goplerud-Smith: Mileage Reimbursement RRWC (from last month as check wasn't signed) - **\$192.05**; Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$119.03**; Lenawee County Printing & Purchasing– **\$14.30**; First Federal Visa (education and monitoring supplies) - **\$118.22**;

LCDC RRWC Wages– **\$1,858.81**; LCDC FLG Wages– **\$16,687.00**; LCDC RRWC Printing– **\$174.43**;
 Discover the Raisin checks– **\$600.00** :**Total of \$19,763.84**. Motion by Bolton, second by Sheehan
 to authorize payment of these bills. **Motion carried by voice vote.**

5. Public Comments - None

6. Executive Director Updates (See Report – on file)

- a. Report /Membership updates
 - i. Membership – 51 municipalities, 14 individual, 2 corporate memberships
 - ii. Grants – General Operations grant from Erb Family Foundation deposited.
 - 1. Discussed idea of applying for Payroll Protection Program, but decided against it as employees have a secure paycheck for now.
 - iii. Letter of support - For MSU’s Institute of Water Research to extend Accelerating Conservation in the River Raisin program written for in-kind support.
- b. Upcoming Events
 - i. All events cancelled until further notice due to Covid-19 ☹
 - ii. Video created for Lincoln Elementary in Adrian for Earth Day in place of class visit.

7. Outreach Coordinator Updates

- a. River Raisin Water Festival 2020 – Cancelled due to Covid-19.
- b. Spring Newsletter – Articles needed about GRCC/Vernal Pools and Wolf Creek Watershed Management Plan
- c. Poster Contest – Have had a couple questions and submissions already! Due May 15.
- d. Videos – Ideas to do outreach virtually in parks/preserves. Also could do modules on the website with quizzes.
- e. RRWC Promo Video – Submit comments on video website forwarded to group and Advantage Visuals will continue to edit.
- f. Discover the Raisin – 3 recipients will wait until next year to actually do their projects.

8. Partnership Updates

- a. ERB Grant – Farmer-Led Watershed Conservation – Webinar or podcast will “replace” Annual meeting. More leadership meetings soon to work on grant renewal.

9. Committee Reports

Outreach – Sybil: Manchester Canoe Race may be postponed to June or fall. 2020 is the 54th consecutive year for the race. Manchester Eagle Scout will have around 20-30 letters that RRWC will reimburse for printing and postage. GRCC is holding a small, socially-distant group to pull garlic mustard at Watkins State Park.

Technical – None.

Development – None.

Administrative – None.

Financial – Audit is still processing. May be longer as audits aren’t priority at the accounting firm with Covid-19.

10. Old Business

- a. RRWC 2020 Semi-Annual Spring Meeting – Due to Covid-19 the meeting was previously postponed to May 15, but it was decided to further delay it to June 25. If June 25 won’t work, the fall meeting will have elections.

11. New Business

- a. Audit 2019 – Still processing.
- b. Staff –Will continue working remotely.

12. Public Comments- Email from member of the public asking about the Manchester dam and considerations of removal.

- a. KZ Bolton: Newspaper called Parade with Earth Day celebrations and suggestions including stories from Flint about repair after the water crisis, recycling plastic bottle caps into lumber, and hair salons using recycled hair to be used in oil spill clean up. It would be great to have articles from kids around the watershed to see what they’re doing to celebrate Earth Day.

13. Next Meeting – May 19, 2020 at the Lenawee County Drain Commissioner’s Office; 10:30am.

14. Adjournment

- a. Motion by Kolon, second by Bolton to adjourn meeting at 11:43 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – May 1, 2020.

Approval of Minutes

Date: _____

,Secretary: _____

Sybil Kolon