



River Raisin  
WATERSHED COUNCIL

# RIVER RAISIN WATERSHED COUNCIL

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River Raisin Watershed Council  
Executive Committee Meeting Minutes  
January 21, 2020 – 10:30 AM  
City of Tecumseh Police Meeting Room

## 1. Roll Call

Chairman Calhoun called the meeting to order at 10:30 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, Dave Hoffman, KZ Bolton, and Phil Kittredge.

Executive Committee Members Absent: John Chandler.

Others Present: Stephen May – RRWC Executive Director, George Service – Village of Clinton Delegate, David Rhoads – City of Saline Delegate, Trudi Cooper – Bridgewater Twp Delegate, Marilyn Kremer – Woodstock Township Delegate, and Katie Goplerud-Smith – RRWC Outreach Coordinator

## 2. Approval of January 21, 2020 – Agenda

- a. Motion by Bolton, second by Kolon to approve the January 21, 2020 agenda. **Motion carried by voice vote.**

## 3. Approval of December 17, 2019 Executive Committee Meeting Minutes

- a. Motion by Sheehan, second by Hoffman to approve the December 17, 2019 meeting minutes. **Motion carried by voice vote.**

## 4. Treasurer's Report

- a. The Treasurer's Report for the period Dec. 1, 2019 – Dec. 31, 2019 was distributed and reviewed by Bolton. Revenue - **\$3,160.12**- Expenses - **\$18,613.52**– Balance to date: **\$30,881.92**. Motion by Bolton second by Kittredge to accept and file Dec. Treasurer's Report with clarification that Deposit Item GFWC Membership includes total memberships in December. **Motion carried by voice vote.**
- b. Review 2019 Budget – Year End: Year End Total Revenue: **\$87,812.00**, Total Expenditures: **\$107,284.57**. **Over budget due to video production, MJR ad, and insurance.**

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- c. 2019 Line Item – Budget Adjustments: Motion by Bolton, second by Hoffman to approve the budget adjustment of \$35,889.03 as stated. **Motion carried by voice vote.**
- d. Approve Disbursements for Outstanding Bills: New bills reported Dec 18, 2019 – Jan. 20, 2020: Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$358.23**; Lenawee County Printing & Purchasing (postage & copier) – **\$21.34**; Liberty Mutual Insurance electronic check - **\$750.00**; Advantage Visuals - **\$992.50**; First Federal Visa (TSN Annual Conference, FLG Annual meeting supplies/room rental, website domain renewals, t-shirts, EC meeting snacks) - **\$1,192.50**: **Total of \$3,314.57**. Motion by Bolton, second by Kittredge to authorize payment of these bills. **Motion carried by voice vote.**

## **5. Public Comments**

- a. David Rhoads – On behalf of the Friends of the Saline River: We maintain the Leslee Niethammer Saline River Preserve and help keep the river in the area clear. In 2019 they had 489 volunteer hours total and 134 river clearing volunteer hours. During various river clean-ups, 19 tons of debris was removed over a 2 mile stretch. They're restoring monarch butterfly habitat after confirming free shipment of various milkweed species from an organization. The Friends of the Saline River would volunteer to collect water samples if RRWC needed help in the area.

## **6. Executive Director Updates (See Report – on file)**

- a. Report /Membership updates
- i. Membership –52/63 municipalities are members, 10 corporate, & 29 individual memberships at the end of 2019.
  - ii. Grant proposal for operating funds with Erb Foundation (\$20,000 total, \$10,000 per year) submitted, then Melissa from Erb gave suggestions to edit by Friday. Will have answer in March.
- b. Upcoming Events
- i. Water Quality Forum – 1/22/2020 6pm-8pm @ Siena Heights
  - ii. Nature Walk – 2/2/2020 2-4pm @ Sterling State Park
  - iii. Nature Walk- 2/22/2020 9-11am @ Indian Crossing Trails
  - iv. LISD STEM Fair – 2/11/2020 @ Adrian College

## **7. Outreach Coordinator Updates**

- a. Discover the Raisin – for 6<sup>th</sup>-10<sup>th</sup> grades: 1 submission from Clinton Middle School
- b. 2020 Events Handout
- i. Mar. 21 Nature Walk with Michigan Avian Experience to talk about raptors during Animal Poison Prevention Week. Motion by Kolon, second by Hoffman to approve \$285 to pay for Michigan Avian Experience. **Motion carried by voice vote.**
- c. Lenawee Lifelong Learners Program – Marilyn Kremer explained the group would like RRWC to present Tuesday mornings in April about various water quality topics. Usually 10- 35 people attend. At Weber Center on Adrian Dominican Sisters Campus. 1<sup>st</sup> class is \$25, 2<sup>nd</sup> is \$10, the rest are free.
- d. The Stewardship Network Annual Conference – Sybil briefed group about conference: Around 200 came, snowstorms were a problem. Great networking opportunities. Interesting presentation about an IL power co-op installing stewardship practices instead of cutting trees down every four years.

- e. RRWC internship opportunities – Deciding if we do post an opportunity, it will be for local students instead of just targeting Eastern Michigan University.
- f. Loch Erin / Wolf Creek Management Plan – Phil Kittredge, on Loch Erin Property Owners Association Board, briefed us on the webinar on Jan 23 that will cover EGLE’s Nonpoint Source request for proposals on watershed management plan development. Requesting support of any kind from RRWC, especially as a 10% match, can include in-kind, is required. Grant is due Mar. 11, 2020. Suggestions about consultant company (Mannik and Smith).

#### **8. Partnership Updates**

- a. ERB Grant – Farmer-Led Watershed Conservation – continuing to work on new deliverables.

#### **9. Committee Reports**

Outreach - Steve or Katie has been requested to address log jam removals at the Village of Manchester at a Southwest Washtenaw Council of Governments meeting on April 7, 7pm. Also there is a JLW CISMA seminar On Feb. 5 in Scio Twp on invasive species.

Technical – None.

Development – Met earlier today to review monthly goal to increase individual memberships. Recognition of these individuals and corporate members should begin on website and in newsletter.

Administrative – None.

Financial – Audit will be submitted soon. Reports will reflect checkbook balance instead of bank statement from now on.

#### **10. Old Business**

- a. Dues structure for 2020/21: Will discuss an increase of dues.

#### **11. New Business**

- a. Audit 2019 – Will submit soon.
- b. Skywalk support at Hidden Lake Gardens – Motion by Kittredge, second by Hoffman donate \$500 toward the Skywalk. **Motion carried by voice vote.**

#### **12. Public Comments**

- a. Dave Hoffman: To David Rhoads – great work on the Saline River. RRWC should consider partnering/financially supporting more organizations (like The Stewardship Network).
- b. KZ Bolton: Consider donating to support the restoration of the Civil War monument in Adrian (for cleaning and fixing). Sponsorship bricks are \$150. Motion by Bolton, second by Kolon to donate \$150 for a sponsorship brick at the Civil War monument in Adrian. **Motion carried by voice vote.**

#### **13. Next Meeting – February 18, 2020 at the Tecumseh Police Station Meeting Room; 10:30am.**

- a. Steve will be out of town.

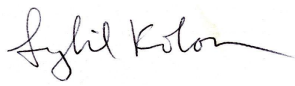
#### **14. Adjournment**

- a. Motion by Bolton, second by Kolon to adjourn meeting at 12:01 PM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – February 5, 2020.

#### **Approval of Minutes**

Date: \_\_\_\_\_

Secretary:   
Sybil Kolon