



## ***RIVER RAISIN WATERSHED COUNCIL***

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
October 17, 2017  
Lenawee County Drain Commissioner's Office  
320 Springbrook Ave. Suite 102  
Adrian, MI 49221**

**1. Roll Call**

Chairman Calhoun called the meeting to order at 8:30 AM

Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Harry Sheehan (Washtenaw County alternate), & Commissioner KZ Bolton

Executive Committee Members Absent: John Chandler, & Commissioner Dave Hoffman

Others Present: Stephen May – Executive Director, Brittany Jacobs – Watershed Planner

**2. Approval of October 17, 2017 – Agenda**

a. Motion by Sheehan, second by Kolon to approve October 17, 2017 Agenda. **Motion carried by voice vote.**

**3. Approval of September 19, 2017 Executive Committee Meeting Minutes**

a. Motion by Kolon, second by Sheehan for the approval of the September meeting minutes. **Motion carried by voice vote.**

**4. Treasurer's Report**

a. The Treasurer's Report for the period September 19, 2017 to October 17, 2017 – was distributed and reviewed by Johncox. Revenue: **\$10,614.03**; Expenses: **\$1,093.32**; Balance to date: **\$30,420.59**. Motion by Calhoun, second by Bolton to accept Treasurer's Report and place it on file. **Motion carried by voice vote.**

b. Approve Disbursements for Outstanding Bills – New bills reported: First Federal Visa: **\$446.83**; Lenawee County Printing & Purchasing: **\$6.57**; Stephen May - reimbursement: **\$168.53**; Lenawee County Drain Commission – Wages: **\$14,528.56**; LCDC - printing/copying: **\$120.00**; Bob Platt – reimbursement: **\$146.59**; Blaine Baker – reimbursement **\$181.37**; Ed Scheffler – reimbursement: **\$17.12**; Jim Isley – reimbursement: **\$114.49**; Village of Clinton – Meeting room: **\$10.00**; Brittany Jacobs – reimbursement: **\$18.19**; **Total of \$15,758.25**. Motion by Johncox, second by Kolon to authorize payment of these bills. **Motion carried by voice vote.**

- c. The VISA card for the Vice Chair member of the committee has been cancelled due to inactivity. Motion by Johncox, second by Bolton to reissue the second VISA card to the Vice Chair member. **Motion carried by voice vote.**

#### 5. Executive Director Updates (Further Details – See Report – on file)

- a. Signs in Watershed – Still need funding for river crossing signs in other counties.
  - i. Other Signage: Mile Marker Signs: ½ - 1 Mile markers Monroe to Brooklyn (136 Miles); seeking funding source for future project – started by Eagle Scout of Tecumseh. Motion by Calhoun, second by Kolon to begin exploratory research and development of River mile markers. **Motion carried by voice vote.**
- b. Visits in Watershed:
  - i. Scott Deirks Oct. 2<sup>nd</sup> Assessment of S. Br. River Raisin and focus projects in City of Adrian & surrounding areas, plan to move forward.
  - ii. Midwest Energy Cleanup – Oct. 6<sup>th</sup> – Equipment Donation. Motion by Bolton, second by Sheehan to accept the equipment and check donation provided by Midwest Energy and Communications. **Motion carried by voice vote.**
- c. Upcoming Events:
  - i. Semi-Annual Fall Meeting-LISD Tech Center: Oct. 19<sup>th</sup>
  - ii. Volunteer Opportunity Workshop-A.J Smith Rec. Center: Nov. 2<sup>nd</sup>
  - iii. Stubnitz Center Annual Family Fall Celebration: Nov. 4<sup>th</sup>
  - iv. Semi-Annual FLWC Meeting-Dundee Old Mill Museum Banquet Hall: Dec. 7<sup>th</sup>

Check out [www.riverraisin.org](http://www.riverraisin.org) & [www.waterqualityfarming.org](http://www.waterqualityfarming.org) websites for more events

#### 6. Watershed Planner Updates

- a. No update.

#### 7. Membership Updates

- a. No update.

#### 8. Other Funding Updates

- a. No update.

#### 9. Partnership Updates

- a. LCD Grant Farmers Advisory Committee
  - i. Erb Foundation – Michigan Association of Conservation Districts (MACD) Grant
  - ii. FLCG Website: [www.waterqualityfarming.org](http://www.waterqualityfarming.org)
    1. Regional meetings – Coffee Shop Talks Summer-Fall
    2. Recruiting new leaders in regions possibly
    3. Semi-Annual – December 7, 2017 (8am-1pm) at Dundee Old Mill
- b. TSN Grant – Cooling the Hot Spots – The grant has been extended for one year to utilize remaining funds with a focus on human dimensions.
- c. MSU – ANR – GLRI Grant Application – Approval has been announced! – “River Raisin Phosphorus Reduction Grant”

**10. Program Updates**

- a. No update.

**11. Committee Reports**

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Discover the Raisin-Elementary & Middle School combined focus – Applications available Nov. 3<sup>rd</sup>, due Feb. 2<sup>nd</sup>; send emails to volunteers, teachers, and committees. Teaching/Instructional module for school presentations – in progress, outreach/teacher input.
- c. **Technical** – Connecting Lenawee – Kayak Launches: Applications all approved!-Awaiting installation plans; funding source: Midwest Energy & Communications (Donation check). River/Road crossing signage: budget cost ~\$250-300 per crossing; seeking funding options in Jackson, Washtenaw, & Monroe Counties.
- d. **Development** – None.
- e. **Administrative** – None.
- f. **Financial** – None.

**12. Old Business**

- a. None.

**13. New Business**

- a. Semi-Annual Meeting: Thursday, October 19, 2017 at 6:00pm at LISD Tech Center – Guest Speaker: Julie Hewlett “Geology of the River Raisin”

**14. Next Meeting – November 21, 2017 – 8:30 AM – Tecumseh Police Meeting Room – Tecumseh, MI.****15. Adjournment**

- a. Motion by Sheehan, second by Bolton to adjourn meeting at 9:21 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – November 9, 2017.

**Approval of Minutes**

**Date:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_

**Commissioner KZ Bolton**