



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
July 20, 2016 – 10:00 AM
Tecumseh Police Meeting Room
309 E. Chicago Blvd.
Tecumseh MI. 49286**

1. Roll Call

- a. Chairman Calhoun called the meeting to order at 10:00 AM
- b. Executive Committee Members Present: John Calhoun, Sybil Kolon, Commissioner KZ Bolton, Harry Sheehan – Washtenaw County alternate, Larry Feldpausch, Monroe County alternate
- c. Executive Committee Members Absent: Laurie Johncox, Commissioner Dave Hoffman, John Chandler
- d. Others Present: Stephen May – Executive Director.

2. Approval of July 20, 2016 – Agenda

- a. Motion by Calhoun Second by Bolton to approve July 20, 2016 Agenda. **Motion carried by voice vote.**

3. Approval of June 21, 2016 Executive Committee Meeting Minutes

- a. Motion by Kolon, second by Feldpausch to approve minutes. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period June 22, 2016 – July 21, 2016 – was distributed and reviewed by May. Revenue - \$74.32 - Expenses - \$3,060.86 – Balance to date: - **\$38,724.41**
Motion by Sheehan, second by Bolton to accept Treasurer's Report. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills: New bills reported - \$155.52 – Stephen May – reimbursement mileage - \$344.29 - First Federal - Visa – \$750.00 to Hoyden Group – Marketing, \$50.00 – State of Michigan – Raffle license: **Total of \$1,299.81.** Motion by Feldpausch, second by Kolon to authorize payment of these bills. **Motion carried by voice vote.**

5. Executive Director Updates

- a. Distribute calendar of future dates of RRWC activities

PARTNER □ PROTECT □ PRESERVE

- b. Updated EC on the River Raisin Assessment in the City of Adrian – National Parks Service application.
- c. Working on developing a list for possible grant writing opportunities
- d. Continuation of communicating with ERB Foundation about possible funding opportunity
- e. Update on Co-Op opportunity – EC encouraged Executive Director May to pursue this opportunity with Tecumseh High School student. ED May will be connecting with LISD Co-Op Representative.

6. Membership Updates

- a. 2016 Membership Update - – Municipals (49) - \$19,752.00 / Individuals (12) - \$521.54 / (4) Corporate - \$8,600.00 - \$7,000.00 of this was privately donated for the City of Adrian RR Study
Total for YTD - \$28,873.54

7. Other Funding Updates

- a. Continuing inquiries into ERB Foundation for FAC funding.

8. Partnership Updates

- a. No Update.

9. Program Updates

- a. Continuing process to extend and fund Farmers Advisory Committee. Working with NRCS and Lenawee Conservation District to restructure committee. Met with Lindsey Garrison and new FAC to restructure existing format and include a Farmers-Led Committee structure.
- b. Continued sampling & monitoring of SB of River Raisin with MSU-IWR and Adrian College.
- c. Conservation Innovation Grant (CIG) Grant Proposal with MSU-IWR – No Update.

10. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Update on Mobile Boat wash – Wamplers Lake, implementation of RRWC Playbook that was finalized by Hoyden Group and setting up meeting with local middle school teachers to form an advisory committee to help with outreach to local schools.
- c. **Technical** – Starting to work on identifying canoe/kayak launch sites in the watershed. The City of Adrian is interested in installing sites in all of their major parks along the river
- d. **Development** – No Update
- e. **Administrative** – Discussed possible By-law changes at Fall Delegate Meeting. Sheehan to start language change for adoption at Semi-Annual Fall Delegate meeting.
- f. **Financial** – No Update

11. Old Business

- a. Fair Booth Sign-up – Raffle – Executive Director May has received the authorization to sell raffle tickets – process usually takes (8) weeks received in (8) days. RRWC to raffle (2) kayaks at the Lenawee County Fair – July, 24 – 30, 2016. Also looking for volunteers to work at the RRWC Fair booth. Ticket prices will be \$5.00 and \$10.00. (1) kayak will be valued at \$450 - \$5.00 ticket and

(1) kayak valued at \$850 - \$10.00 ticket. Motion by Sheehan, second by Bolton to accept ED May’s proposal for raffle ticket prices. **Motion carried by voice vote.**

12. New Business

- a. Proposal to sign-up for (1) month - \$39.99 for Verizon service for Paypal Reader operations - Motion by Feldpausch, second by Sheehan to authorize (1) month of Verizon service at \$39.99 for Paypal Reader operations. **Motion carried by voice vote.**

13. Next Meeting – August 17, 2016 - 10:00 AM – Tecumseh Police Meeting Room.

14. Adjournment

- a. Motion by Kolon, second by Feldpausch to adjourned meeting at 11:45 a.m. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director - August 9, 2016

Approval of Minutes

Date: _____

Secretary: _____
Commissioner KZ Bolton

