



*River Raisin*  
WATERSHED COUNCIL

## **RIVER RAISIN WATERSHED COUNCIL**

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
May 23, 2019 – 10:30 AM  
Clinton Arts Center  
115 W. Michigan Ave.  
Clinton, MI 49236**

**1. Roll Call**

Chairman Calhoun called the meeting to order at 10:34 AM.

Executive Committee Members Present: John Calhoun, Harry Sheehan, Sybil Kolon, KZ Bolton, Phil Kittredge.

Executive Committee Members Absent: Dave Hoffman, John Chandler.

Others Present: Stephen May – RRWC Executive Director, Trudi Cooper – Sharon Township Delegate, George Service – Clinton Delegate, Danielle Brosamer – RRWC Water Quality Coordinator, Drake Lolley – Advantage Visuals, and Katie Goplerud-Smith – RRWC Outreach Coordinator

**2. Approval of May 19, 2019 – Agenda**

- a. Motion by Sheehan, second by Bolton to approve the May 19, 2019 agenda. **Motion carried by voice vote.**

**3. Approval of March 19, 2019 – Minutes**

- a. Motion by Kolon, second by Sheehan to add Katie's raise in New Business section and approve the March 19, 2019 minutes. **Motion carried by voice vote.**

**4. Treasurer's Report**

- a. The Treasurer's Report for the period March 31, 2019 – April 30, 2019 – was distributed and reviewed by Johncox. Revenue - **\$1,238.02** - Expenses - **\$23,885.92** – Balance to date: **\$57,982.51**. Motion by Sheehan second by Bolton to accept and file Treasurer's Report. **Motion carried by voice vote.**
- b. 2019 Budget Review– YTD Total Revenue: **\$8,408.78**; Total Expenditures: **\$26,491.47**.
- c. Approve Disbursements for Outstanding Bills: New bills reported: Stephen May – RRWC Mileage Reimbursement – **\$56.84**; Stephen May: Mileage Reimbursement FLG -**\$9.86**; Katie Goplerud-

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***PARTNER □ PROTECT □ PRESERVE***

- Smith: Mileage Reimbursement RRWC - **\$169.94**; Katie Goplerud-Smith: Mileage Reimbursement FLG - **\$5.80**; Danielle Brosamer Mileage Reimbursement - **\$515.85**; Lenawee County Printing & Purchasing (postage) – **\$16.04**; First Federal VISA (safety vests, River Network membership, FLG speaker’s hotel, misc. river clean-up items) -**\$1,441.23**; Discover the Raisin Award winners - **\$800.00**; Decker Insurance (Dishonesty bond) - **\$318.00**; Shea Tax Accounting (audit) - **\$1,873.00**; NCM (Theater Ad) - **\$440.00**; Lenawee Conservation District (Center For Excellence booth) – **\$350.00**; Blissfield River Raisin Festival - **\$30.00**; Adrian Dominican Sisters (Water Festival tent/lunch reimbursement) - **\$1,271.50**; **Total of \$7,298.06**. Motion by Bolton, second by Kolon to authorize payment of these bills. **Motion carried by voice vote.**
- d. 2018 Audit Update – Reviewed and had no concerns. Tracking volunteer hours not necessary for audit, but could benefit RRWC for grants. Motion by Bolton, second by Kittredge to accept audit as presented. **Motion carried by voice vote.**

## 5. Public Comments

- a. None

## 6. Executive Director Updates (See Report – on file)

- a. Report
- i. Met with One Lenawee & Connecting Lenawee to review River Raisin plans, especially river clearing between Adrian and Tecumseh. Plans to have RRWC representative to get everyone on same page and projects underway.
  - ii. Farmer-Led Group meetings continuing monthly (website, planning, new approaches, etc.)
  - iii. Coordinating with Village of Blissfield and Rotary as they met with surveyors/architects for walking trail along river (Frank Baker and Bob Ford)
  - iv. Beginning work with Advantage Visuals to create 2-3 minute promotional video.
  - v. Coordinating with Jim Mann to post more river mile markers in Manchester, Sharon, and Bridgewater Townships.
- b. Calendar of upcoming events 2018-2019
- i. School presentations:
    1. Tecumseh Compass Learning Center – 5/24
    2. Bishop Elementary, Ypsi Twp – 5/28
  - ii. What’s in your Ecosystem Education Day, Hidden Lake Gardens - 5/25, 1-3pm
  - iii. Wetland Planting with MSU IWR – 6/5
  - iv. Free Fishing Weekend -6/8-9
  - v. Sterling State Park Beach Clean-up – 6/15, 9am-12pm
  - vi. River Network’s River Rally – 6/22-6/24
  - vii. Wamplers Lake Boat Wash Station – 6/23
- c. Membership updates – 2019: 52 Municipalities (including 2 new from last year), 4 Corporations, and 14 Individuals
- d. RRWC Signage update – 1 sign left to be put up by MDOT on US 12 near Brooklyn.
- e. Water Sampling - coordinating with City of Adrian to monitor water and analyze samples. They will cover our bottle costs.

- f. Meet with Scott Westfall of Adrian Steel to potentially help cover other water sampling costs.
- g. Connecting Lenawee Update – Creating a point person to keep people in the loop and projects moving forward.

## **7. Outreach Coordinator Updates**

- a. River Raisin Water Festival - May 1, 2019: Didn't go as planned due to unforeseen circumstances, so only 1 school could be there, but was still a success with great positive feedback. Planning for next year begins soon.
- b. Advantage Visual Video – Working with Drake Lolley (present) who will capture footage of events this summer and fall, then put together a 2-3 minute promotional video. Can create more/different videos with saved footage.
- c. Manchester/Bridgewater Twp/Sharon Twp RR Signage: Signs not posted yet. Sybil in touch with Jacob, one of the Eagle Scouts, who hoped to do it this summer.
- d. Vernal Pool Training – Meeting with Sam from Hidden Lake Gardens to plan on creating a vernal pool volunteer group to monitor the pools on their property three times per year.
- e. Earth Day Bag Event – Over 300 paper bags were decorated by Tecumseh Compass Learning Center 2<sup>nd</sup> – 4<sup>th</sup> graders and handed out at Busch's in Tecumseh on Earth Day. The students decorated the bags to teach their community about plastic pollution and plastic alternatives.
- f. Chainsaw Training – A couple of local RRWC volunteers and 8 employees from Washtenaw County Parks & Rec were able to join the 2 day session.

## **8. Water Quality Coordinator Updates**

- a. Working with Will Sadler from City of Adrian to collect samples at similar locations.

## **9. Partnership Updates (See Executive Director Report)**

- a. ERB Grant – Farmer-Led Watershed Conservation
  - i. ERB Foundation – MACD Grant Update – Others met with Melissa Demaschke to talk about extending grant 1-2 more years. Update information in July then a decision will be made in September.

## **10. Committee Reports**

### Outreach

- 1. Manchester Canoe Race had 13 participants registered ahead of race day and 50 additional on the day of the race despite bad weather. No sprint race due to weather, but will reschedule to a date in August when the new park officially opens. RRWC should be at that tabling event if it occurs.

### Technical – None.

Development – 52 municipalities! Cement City may contact soon for help with creating canoe launch.

Administrative – None

Financial – Audit – called Brent Shea to go over audit during meeting. All good, no concerns.

## **11. Old Business**

- a. RRWC Semi-Annual Meeting – went well with positive feedback about speaker. A few new memberships made.

**12. New Business**

- a. Update RRWC Displays – get new displays/signs/holders to be easier to travel with. Will have cost estimates at next meeting.

**13. Public Comments**

None

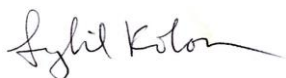
**14. Next Meeting – June 18, 2019, 10:30am-12pm – Tecumseh Police Meeting Room: 309 E. Chicago Blvd, Tecumseh, MI 49286.****15. Adjournment**

- a. Motion by Sheehan, second by Kolon to adjourn meeting at 11:53 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – June 10, 2019

**Approval of Minutes**

Date:       6/18/2019      



Secretary: \_\_\_\_\_  
**Sybil Kolon**