



*River Raisin*  
WATERSHED COUNCIL

## **RIVER RAISIN WATERSHED COUNCIL**

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**River Raisin Watershed Council  
Executive Committee Meeting Minutes  
January 15, 2019 – 10:30 AM  
Tecumseh Police Meeting Room  
309 E. Chicago St.  
Tecumseh, MI 49286**

### **1. Roll Call**

Chairman Calhoun called the meeting to order at 10:36 AM without a quorum to cover non-business items.

Executive Committee Members Present: John Calhoun, Harry Sheehan (joined via phone briefly to make quorum for Treasurer's Report), Sybil Kolon, and Laurie Johncox (joined via phone briefly to make quorum for Treasurer's Report)

Executive Committee Members Absent: Dave Hoffman, John Chandler, and KZ Bolton.

Others Present: Stephen May – Executive Director, Phil Kittredge – Loch Erin Property Owners Association, Danielle Brosamer – Siena Heights student, Trudi Cooper – Sharon Township Delegate, Bob Jenson – Village of Brooklyn Delegate, George Service – Clinton Delegate, David Rhoads – Saline resident, Paco Ollervides (via phone) – River Network, and Katie Goplerud-Smith – Outreach Coordinator

### **2. Approval of January 15, 2018 – Agenda**

- a. Motion by Kolon, second by Calhoun to approve the January 15, 2019 agenda. **Motion carried by voice vote.**

### **3. Approval of December 18, 2018 Executive Committee Meeting Minutes**

- a. Motion by Kolon, second by Calhoun to approve December 18, 2018 meeting minutes after inserting date in approval of September and November 2018 meeting minutes, clarifying where adjusted funds are coming from under Treasurer's Report's YTD/Adjustments and Review, and replacing Washtenaw with Monroe Conservation District under New Business (c). **Motion carried by voice vote.**

### **4. Treasurer's Report**

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- a. The Treasurer's Report for the period Nov. 30, 2018 to Dec. 31, 2018 – was distributed and reviewed by Johncox. Revenue - **\$25,246.97** - Expenses - **\$15,478.67** – Balance to date: **\$50,354.49**. Motion by Kolon second by Sheehan to accept and file Treasurer's Report. **Motion carried by voice vote.**
- b. 2018 Budget – Year-end Audit: Audit is ready to send in the next week. Usually finished in March/April. YTD Total Revenue: **\$95,275.77**; Total Expenditures: **\$63,382.40**.
- c. LCD Annual Dinner (Jan. 17, 2019) @ LISD Tech Center – Motion by Johncox, second by Kolon to approve payment of \$15 per ticket for those on the board who want to attend. **Motion carried by voice vote.**
- d. Approve Disbursements for Outstanding Bills: New bills reported: Stephen May – RRWC Mileage Reimbursement – **\$30.83**; Katie Goplerud-Smith: Mileage Reimbursement RRWC - **\$79.31**; Katie Goplerud-Smith: Mileage Reimbursement FLG - **\$24.36**; Lenawee County Printing & Purchasing (postage for invoices) – **\$108.02**; First Federal Visa (various meeting costs, wader repair kit) - **\$165.62**; Adrian Insurance Agency - **\$750.00**; Lenawee County Fair Booth 2019 - **\$200.00**: **Total of \$1,358.14**. Motion by Kolon, second by Johncox to authorize payment of these bills. **Motion carried by voice vote.**

#### 5. Executive Director Updates (See Report – on file)

- a. Report
  - i. Met with Lee Andre – Solar Panel tour: Exploring options of planting alfalfa between panels
  - ii. Met with Frank Stukenborg of Friends of the Saline River – Friends of the Saline River and York Township are trying to purchase land on the river to create a park/trails/boat launch. Looking for \$10,000 to complete the offer for the land.
  - iii. Met with Melissa Damaschke from Erb Foundation – She wanted to learn what RRWC does and is involved with. Invited us to board meeting in future (to possibly fund RRWC)
- b. Calendar of upcoming events 2018-2019
  - i. LCD Annual Meeting Dinner – Jan. 17, 6PM: LISD Tech Center
  - ii. Monroe County Conservation District Annual Meeting – Jan. 24, 6PM: Ida Prince of Peace Church
  - iii. Monthly FLG Meeting – Jan. 24, 7:30AM
  - iv. SE Region FLG ShopTalk – Jan. 26, 8:30AM – 11:30AM: Ida Twp. Hall
  - v. NE Region FLG ShopTalk – Feb. 21, 9AM – 12PM: Washtenaw County Farm Council Grounds
  - vi. NW/SW ShopTalk – TBD 1<sup>st</sup>/2<sup>nd</sup> week of April
- c. Membership updates– 2018 totals: 50 Municipalities, 5 Corporations and 30 Individuals & 2019: 0 Municipalities, 2 Corporations, and 3 Individuals
- d. RRW Signage – Two signs for Jackson County are in the works.
- e. Invoices for 2019 Dues/thank you/receipts – All sent out.
- f. Grants Update: Washtenaw County Water Resources Commission has given us the \$24,759.00 check after creating a contract for RRWC to provide certain resources (Adopt-A-Stream, Farmer-Led Group, educational materials) in Washtenaw County.

## **6. Outreach Coordinator Updates**

- a. River Raisin Water Festival: May 1, 2019: Continuing to find grants and work on budget.
- b. Discover the Raisin Updates: 2 applicants: 1 from Monroe and 1 from Clinton.
- c. Adopt-A-Stream Logo: After voting between winner of last week's vote and the original "Mac", the committee has decided to keep Mac as the Adopt-A-Stream mascot/logo.
- d. MJR Theater Marketing Spot: Changed ad play dates to April through June. 6 photos have been submitted for the photo contest (their photo will appear in the ad). Voting for the winner will be on Facebook (most likes = winner) from Jan. 29 through Feb. 5.
- e. Paco Ollervides – River Network: Informed us about Cleveland National Watersheds Conference in June. Will introduce RRWC with Friends of the St. Clair River, an up-and-coming group to partner with. Provided information about the River Network and encouraged RRWC to join. He will attend a future meeting.
- f. AmeriCorps: Thinking ahead to have a crew of 8 in the fall. Open to locations, possibly working with the Friends of the Saline River or at the Leslee Niethammer Preserve in Saline as they need help with maintenance and creating a new trail connecting the preserve with adjacent DNR land.
- g. Manchester/Bridgewater Twp/Sharon Twp RR Signage: Jim Mann has a donor willing to pay for mile marker signs through the three areas: miles 99.5 through 118.5. It would be a scout project.
- h. Adopt-A-Stream Equipment: Dr. Martin requested new nets (number unknown). We found 2 options and he's reviewing which he'd prefer. Other equipment he may need will be discussed after meeting with him after the beginning of the semester.

## **7. Partnership Updates (See Executive Director Report)**

- a. ERB Grant – Farmer-Led Watershed Conservation
  - i. ERB Foundation – MACD Grant Year 3 Update: Hoping to extend the grant at least one or two years.

## **8. Committee Reports**

Outreach – No updates.

Technical – No updates.

Development – No updates.

Administrative – No updates.

Financial – Audit is ready. Suggestions from Melissa Damaschke to work with the Lenawee Community Foundation.

## **9. Old Business**

- a. RRWC Liability Insurance – Signed and delivered to begin. Includes \$1 million in general liability and dishonesty bond. Suggestions to look into director/board rider price, but not a necessity.

## **10. New Business**

- a. RRWC Semi-Annual Meeting: April 25, 2019 at Cabela's – Need to create Nominating Committee as multiple Executive Committee members may not hold more terms in their current officer seats (the limit per bylaws is six years). Need to learn of interest of other delegates who want to be on the committee.

- b. Loch Erin Water Quality Update – Sybil attended monthly meeting of the Loch Erin Property Owners Association to keep updated. Danielle Brosamer (Siena Heights student) is looking into options for water testing: limited tests available at Siena Heights, partner/supplement DEQ testing, Heidelberg University equipment and labs, or Adrian wastewater facility.
- c. Silent Auction at Spring Meeting 2019 – email businesses for requests soon and have items by March.
- d. Staff – Katie will be working over 1,000 hours and RRWC must cover 5% match for retirement per County requirements. We will begin covering this now, instead of retroactively.
- e. Clinton Arts Center – Creating a Community Conversation at the Oak Openings Restaurant on Tuesdays. Jan. 29 at 6:30pm will be Sybil and others talking about water quality. 10 minute talk with discussion to follow. Consider Executive Committee meetings held there in the spring.
- f. Water Quality Townhall in Adrian – Jan. 15 at 6:30pm at Weber Center on Adrian Dominican Sister’s Campus.
- g. Public Comment Item – Put one at beginnings and ends of each meeting.

#### **11. Public Comments**

- a. David Rhoads – Saline is placing mile markers along the Saline River.
- b. Trudi Cooper – Introduction as Sharon Township’s new delegate. Concern of citizen with leaky basement oil tank.
- c. Phil Kittredge – Thanks to Sybil for attending Loch Erin meeting

#### **12. Next Meeting – February 19, 2019 – 10:30 AM – Tecumseh Police Meeting Room: 309 E. Chicago Blvd, Tecumseh, MI 49286.**

#### **13. Adjournment**

- a. Motion by Kolon, second by Calhoun to adjourn meeting at 11:55 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – January 24, 2019

#### **Approval of Minutes**

**Date:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_  
**Commissioner KZ Bolton**