



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
November 13, 2017
Lenawee County Drain Commissioner's Office
320 Springbrook Ave. Suite 102
Adrian, MI 49221**

1. Roll Call

Vice Chairman Kolon called the meeting to order at 9:09 AM

Executive Committee Members Present: Laurie Johncox, Sybil Kolon, Harry Sheehan (Washtenaw County alternate), John Calhoun – (Via Phone)

Executive Committee Members Absent: John Chandler, Commissioner KZ Bolton, & Commissioner Dave Hoffman.

Others Present: Stephen May – Executive Director, & Bill Blackerby – (Guest)

2. Approval of November 13, 2017 – Agenda

- a. Motion by Sheehan, second by Calhoun to approve November 13, 2017 Agenda. **Motion carried by voice vote.**

3. Approval of October 17, 2017 Executive Committee Meeting Minutes

- a. Motion by Sheehan, second by Johncox for the approval of the amended October meeting minutes – to read: Scott Deirks - Oct. 2nd meeting to prepare an assessment of S. Br. River Raisin and focus projects in City of Adrian & surrounding areas and a plan to move forward that would be supported by the City. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period October 17, 2017 to November 13, 2017 – was distributed and reviewed by Johncox. Revenue: **\$18,642.33**; Expenses: **\$15,768.25**; Balance to date: **\$33,294.67**. Motion by Kolon, second by Johncox to accept Treasurer's Report and place it on file. **Motion carried by voice vote.**
- b. The Civitan Club of Adrian encouraged partnership to sponsor a Christmas tree for the second year for the Comstock Park Christmas Riverwalk for \$50.00. Motion by Johncox, second by Kolon

to approve to decorate a Christmas tree at Comstock Park for \$50.00 towards the Civitan Club.
Motion carried by voice vote.

- c. Approve Disbursements for Outstanding Bills – New bills reported: First Federal Visa: **\$126.20**; Stephen May - reimbursement: **\$70.62**; Brittany Jacobs – reimbursement: **\$34.24**; Civitan Club – Annual Christmas Tree Comstock Park: **\$50.00**; **Total of \$281.06**. Motion by Calhoun, second by Sheehan to authorize payment of these bills. **Motion carried by voice vote.**
 - d. John Calhoun left the meeting via phone at 9:26 AM – The rest of the meeting was conducted without a quorum and was informational only.
- 5. Executive Director Updates (Further Details – See Report – on file)**
- a. Check out www.riverraisin.org & www.waterqualityfarming.org websites for more events
- 6. Watershed Planner Updates**
- a. No update.
- 7. Membership Updates**
- a. (Report on File)
- 8. Other Funding Updates**
- a. No update.
- 9. Partnership Updates**
- a. LCD Grant Farmers Advisory Committee – Farmer-Led Semi-Annual Meeting – Dundee, MI – 12/7/17
 - i. Erb Foundation – Michigan Association of Conservation Districts (MACD) Grant - Update
 - ii. FLCG Website: www.waterqualityfarming.org
- 10. Program Updates**
- a. No update.
- 11. Committee Reports**
- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
 - b. **Outreach** – Update on Discover the Raisin-Elementary & Middle School combined focus – Applications available Nov. 3rd, due Feb. 2nd; send emails to volunteers, teachers, and committees. Teaching/Instructional module for school presentations – in progress, outreach/teacher input.
 - c. **Technical** – None
 - d. **Development** – None.
 - e. **Administrative** – None.
 - f. **Financial** – None.
- 12. Old Business**
- a. None.

13. New Business

- a. None

14. Next Meeting – December 12, 2017 – 8:30 AM – Tecumseh Police Meeting Room – Tecumseh, MI.

15. Adjournment

- a. Motion by Sheehan, second by Kolon to adjourn meeting at 10:20 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – December 5, 2017.

Approval of Minutes

Date: _____

Secretary: _____

Commissioner KZ Bolton