



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
December 11, 2017
Lenawee County Drain Commissioner's Office
320 Springbrook Ave. Suite 102
Adrian, MI 49221**

1. Roll Call

Chairman Calhoun called the meeting to order at 8:05 AM

Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, Harry Sheehan (Washtenaw County alternate) – via Phone.

Executive Committee Members Absent: John Chandler, Commissioner KZ Bolton, & Commissioner Dave Hoffman.

Others Present: Stephen May – Executive Director, & Bob Jensen – (Guest)

2. Approval of December 11, 2017 – Agenda

- a. Motion by Kolon, second by Johncox to approve December 11, 2017 Agenda. **Motion carried by voice vote.**

3. Approval of November 13, 2017 Executive Committee Meeting Minutes

- a. There were several corrections of the November minutes. Motion by Kolon, second by Johncox to table approval of November minutes until January 16, 2018. **Motion carried by voice vote.**

4. Treasurer's Report

- a. The Treasurer's Report for the period October 31, - November 30, 2017 – was distributed and reviewed by Johncox. Revenue: **\$75.00**; Expenses: **\$281.06**; Balance to date: **\$33,088.61**. Motion by Johncox, second by Calhoun to accept Treasurer's Report and place it on file. **Motion carried by voice vote.**
- b. 2017 Year-end budget adjustments: 8170 – Printing - \$426.75; 7015.4 – Special Projects - \$317.97; 7540.2 Professional Services - \$414.31; & 225 Shoptalk/Regional Meetings Expense - \$2,389.74; - Total \$3,548.77 to taken from 8525 Capital Outlay – leaving a balance of \$351.23. Motion by Kolon, second by Johncox to approve the budget adjustments for Budget year 2017. **Motion carried by voice vote.**

- c. Discussion relating to sponsoring The Stewardship Network Conference in January 2018 for \$100 - RRWC also supported in 2017. Motion by Johncox, second by Kolon to approve \$100 for The Stewardship Network Conference. **Motion carried by voice vote.**
- d. Discussion relating to sponsoring ½ of 2018 Lenawee County Fair booth with Lenawee Conservation District for \$200 – shared a booth space with LCD in 2017. Motion by Kolon, second by Calhoun to approve \$200 for ½ of Lenawee County Fair booth with LCD. **Motion carried by voice vote.**
- e. Discussion relating to Annual Dinner for the Lenawee Conservation District - January 18, 2018 for \$15. Motion by Calhoun, second by Kolon to approve \$15 per person for EC or staff to attend Lenawee Conservation District Annual Dinner. **Motion carried by voice vote.**
- f. Approve Disbursements for Outstanding Bills – New bills reported: First Federal Visa: **\$257.52**; Stephen May - reimbursement: **\$70.62**; Brittany Jacobs – reimbursement: **\$75.45**; The Stewardship Network –**\$100.00**; Lenawee County Fair – Fair Booth - **\$200.00**; Lenawee County Drain Commission – Wages – **\$13,910.17**; Lenawee County Printing – Printing - **\$129.87**; Scott Heck - FLG Meeting - **\$1,764.58**; **Total of \$16,508.21**. Motion by Kolon, second by Sheehan to authorize payment of these bills. **Motion carried by voice vote.**

5. Executive Director Updates

- a. Further Details – See Report – on file

6. Watershed Planner Updates

- a. No update.

7. Membership Updates

- a. (Report on File)

8. Other Funding Updates

- a. No update.

9. Partnership Updates

- a. LCD Grant Farmers Advisory Committee – Farmer-Led Semi-Annual Meeting – Dundee, MI – 12/7/17 – (81) people attended – Speakers: Barry LaRoy – City of Monroe – Wastewater Treatment; Dr. Christopher Winslow – Lake Erie Algae Bloom Science; Generational Farming Conservation Panel – conservation practices. Jeremiah Asher – MSU – IWR introduced Grant available for the River Raisin Watershed to accelerate conservation practices.
 - i. Erb Foundation – Michigan Association of Conservation Districts (MACD) Grant - Update
 - ii. FLCG Website: www.waterqualityfarming.org

10. Program Updates

- a. No update.

11. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Update on Discover the Raisin Grant Program – Application due February 2, 2018.

- c. **Technical** – Kiwanis Trail extension – tentative approval for \$300,000 from Michigan Natural Resources Trust Fund to complete trail to Tecumseh from Adrian. Also meeting with watershed municipalities to see if there is interest in pursuing AmeriCorps Team - Fall 2018. Working on classroom presentation for educational opportunities.
- d. **Development** – Meetings planned in 2018 for funding opportunities.
- e. **Administrative** – Discussion on amending by-laws to clarify representation from governmental entities. Sheehan to present language in coming months.
- f. **Financial** – None.

12. Old Business

- a. Dues structure was discussed – \$.10 per capita is going to be used for 2018 dues.

13. New Business

- a. 2018 dues notice to be mailed out the week of December 18, 2017.

14. Next Meeting – January 16, 2018 – 8:30 AM – Tecumseh Police Meeting Room – Tecumseh, MI.

15. Adjournment

- a. Motion by Kolon, second by Sheehan to adjourn meeting at 9:10 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – December 26, 2017.

Approval of Minutes

Date: _____

Secretary: _____

Commissioner KZ Bolton