



RIVER RAISIN WATERSHED COUNCIL

320 Springbrook Avenue □ Suite 102 □ Adrian, MI □ 49221 □ 517-264-4754
rrwc@lenawee.mi.us □ www.riverraisin.org

River Raisin Watershed Council
Executive Committee Meeting Minutes
March 22, 2016 – 10:00 AM
Tecumseh Police Meeting Room
309 E. Chicago Blvd.
Tecumseh MI. 49286

1. Roll Call

- a. Chairman Calhoun called the meeting to order at 10:10 AM
- b. Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, David Hoffman, John Chandler, Harry Sheehan ,alternate
- c. Executive Committee Members Absent: Commissioner KZ Bolton
- d. Others Present: Amy Gilhouse - NRCS, Jim Palmer – Raisin Twp. Superintendent, George Service, Stephen May – Executive Director.

2. Approval of March 22 2016 – Agenda

- a. Motion by Kolon, second by Chandler to approve the minutes. **Motion carried by voice vote.**

3. Approval of February 17, 2016, Executive Committee Meeting Minutes

- a. Motion by Johncox, second by Sheehan to approve minutes as amended date – from “November 30, 2015” to “January 20, 2016 Minutes”. **Motion carried by voice vote**

4. Treasurer’s Report

- a. The Treasurer’s Report for the period January 26, 2016 – February 26, 2016 was distributed and reviewed by Johncox. Revenue - \$16,526.49 – Expenses - \$6,379.92 – Balance to date: - \$34,709.48. Motion by Hoffman, second by Sheehan to accept Treasurer’s Report. **Motion carried by voice vote.**
- b. Approve Disbursements for Outstanding Bills: New bills reported - \$339.08 – Stephen May – reimbursement Monitoring Kits/mileage, \$14.06 to Lenawee Co. Printing – ENG. Engineering - \$297.98 – Lenawee Co. Drain Commissioner – Wages - \$288.00 for a total of \$939.12. Motion by Johncox, second by Sheehan, to authorize payment of these bills. **Motion carried by voice vote.**

5. Audit 2015

- a. Update on 2015 Audit – No Update



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6. Executive Director Updates

- a. Distribute calendar of future dates of RRWC activities
- b. Updated EC on the River Raisin Assessment in the City of Adrian
- c. Academy Rd. dumping was discussed and May has met with Raisin & Palmyra Townships to discuss their involvement – It was decided that both townships would put together a plan to clean-up including funding & enforcement.
- d. Working on developing a list for possible grant writing opportunities.
- e. River Clean-ups – Meeting at Camp Liberty, met with Tecumseh Paddling & contractor on Comfort Rd. to put together a plan to remove debris.

7. Program Updates

- a. May reported that the Farmers Advisory Committee & Stewardship Network grants are moving forward with the monitoring portion being developed & working with MSU & Adrian College to finalize the sampling protocol that will continue for (3) years. Initial sampling started in March 2016.

8. Membership Updates

- a. 2016 Membership Update - – Municipals (44) - \$15,434.00 / Individuals (7) - \$322.22 / (4) Corporate - \$8,600.00 - \$7,000.00 of this was privately donated for the City of Adrian RR Study.

9. Other Funding Updates

- a. Calhoun, Sheehan, May met on March 16, 2016 to explore grant funding opportunities including, ERB Foundation, Wacker, Cabela's and others for future funding of RRWC. Sheehan was contacting several of the corporations to initiate conversation.

10. Partnership Updates

- a. The Semi-annual Farmers Advisory Conference was held in Blissfield at The Stables on March 7, 2016 – the meeting was attended by (68) participants and the committee appears to be progressing and building partnerships in the watershed.
- b. Amy Gilhouse addressed the EC on the Farmer's Advisory Committee (FAC) and the funding for the partner between LCD and RRWC would be ending September 30, 2016 and that it would be a disservice to the many stakeholders if the Farmer's Advisory Committee would cease to partner and provide education to those farmers that have engaged from the past (3) years. It was agreed that all involved would be searching for funding to continue this valuable partnership. Amy also stated that she would have a limited role in continuing to provide leadership to the FAC.



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11. Committee Reports

- a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
- b. **Outreach** – Kolon presented a marketing strategy idea to develop RRWC and hire Hoyden Group to facilitate the marketing. Kolon stated that new branding & logo would cover some of the items covered. Motion by Kolon, seconded by Chandler to approve up to \$1,500 to proceed with the proposal. Meeting to be scheduled ASAP. **Motion carried by voice vote.**
- c. **Technical** – May reported that the River Raisin – City of Adrian study was completed and presented by ENG. Engineering – proposal was renamed Environmental Interaction Study. A motion was made by Hoffman and seconded by Johncox to have a drone flight of the Area of Concern (AOC) in Monroe to show at the Semi-Annual Meeting in Dundee on April 22, 2016. **Motion carried by voice vote.**
- d. **Development** – Setting up meeting soon.
- e. **Administrative** – EC discussed the need to appoint (3) members to nominating committee to recommend slate of (4) members to the executive committee to serve in 2016. Kolon made a motion to recommend Pat Vailliencourt, Hedi Kauffman and Larry Felpausch to recommend a slate of members. Second by Hoffman. **Motion carried by voice vote.**
- f. **Financial** – Waiting on 2015 audit from accountant.

12. Old Business - None

13. New Business

- a. Jim Palmer presented information about the brine well that was to be permitted in Raisin Charter Township. He was requesting support from RRWC to write a letter requesting a Hearing from EPA before issuing the final permit. Motion by Hoffman seconded by Chandler to support Raisin Charter Townships appeal and objection to the placement of proposed brine well in their township – Chairman Calhoun to prepare objection and forward to Raisin Charter Township Superintendent Jim Palmer. **Motion carried by voice vote.**
- b. Semi-Annual Meeting – Spring Meeting Date – April 21, 2016 – Cabela's - Dundee, MI

14. Next Meeting – May 17, 2016 - 10:00 AM – Tecumseh Police Meeting Room.

PARTNER □ PROTECT □ PRESERVE □ PROMOTE



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15. Adjournment

- a. Motion by Chandler, second by Sheehan to adjourned meeting at 11:55 a.m. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director
March 29, 2016

Approval of Minutes

Date: _____

Secretary: _____
Commissioner KZ Bolton