



RIVER RAISIN WATERSHED COUNCIL

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**River Raisin Watershed Council
Executive Committee Meeting Minutes
July 15, 2024 - 9:00 a.m.
Via Google Meet/Tecumseh Office
(804 North Evans Street)**

Roll Call

Chair Harry Sheehan called the meeting to order at 9:04 a.m.

Executive Committee members present: Harry Sheehan, Sybil Kolon, Phil Kittredge, Trudi Cooper, John Calhoun (9:37 am - Virtual)

Executive Committee members absent: Dave Hoffman, KZ Bolton

Others present: Stephen May – RRWC Executive Director, Meija Knafl – RRWC Outreach Coordinator, Benny Woith - RRWC Administrative Coordinator (Virtual), Stella Kirby - Petersburg, Levi Macaula - RRWC Intern, Kyler Melmoth - RRWC Intern, Ivy McClelland - Administrative Assistant, Rod Hill - City of Milan

1. Approval of Agenda - July 15, 2024

- a. Motion by Cooper, second by Kittredge, to approve the July 15, 2024 Agenda after moving Water Stewardship Coordinator to number 5 presented. **MOTION CARRIED BY VOICE VOTE.**

2. Approval of Minutes - June 18, 2024

- a. Motion by Kolon, second by Cooper, to approve the June 18, 2024 Minutes as presented. **MOTION CARRIED BY VOICE VOTE**

3. Treasurer's Report

- a. The Treasurer's Report for the period June 1, 2024 - June 30, 2024 was distributed and reviewed by May. At Premier Bank: Revenue – **\$541.39**; Expenses - **\$157.72**; Balance to date: **\$37,651.54**. At County National: Revenue - **\$11,222.30**; Disbursements - **\$9,140.82**; balance to date - **\$42,351.51**. Motion by Cooper, second by Kittredge, to accept and file the Treasurer's Report. **MOTION CARRIED BY VOICE VOTE**
- b. Approve Disbursements for Outstanding Bills - Report on File: reviewed the monthly expense report to the total of \$11,921.90, including wages. Motion by Kittredge, second by Sheehan, to authorize payment of these bills to the total of **\$11,921.90**. **MOTION CARRIED BY VOICE VOTE**
- c. Budget - Year to Date for January through May was reviewed by May.

4. Public Comment

- a. Kirby reported that the Fernstrom Park development project is coming along, with picnic tables installed and the new sign being presented to the city this evening.

5. Water Stewardship Coordinator - Updates

- a. Forests to MI Faucets - Update
- i. Still waiting for engagement numbers from the Native Plant Expo

- ii. Partnership being developed with Re-Tree Tecumseh
- b. River Raisin Nature Exploration Programs Project - Update
 - i. Currently entering final quarter of this project
 - ii. Final 3 monthly topics include Reptiles and Turtles, Pollinators, and Green Stormwater Infrastructure
- c. EGLE Watershed Grant 2024/2025 - Update
 - i. RRWC has been awarded this grant!! Will fund outreach activities by \$40,000
 - ii. Grant period will begin October 1
- d. RRWC 50th Gala - 9/14/24 - Adrian College
 - i. Final design for invites was reviewed, paper mailers will be going out this week
 - ii. May has approached local businesses to sponsor a table, and encouraged everyone else to do the same

6. New Business

- a. May reported that there is interest from EGLE in updating Watershed Management Plans

7. Old Business

- a. Camp Liberty
 - i. Kolon attended the recent Camp Liberty event

8. Executive Director Updates

- a. 2024 Membership Updates:
 - i. To date there are 54 municipal members, 4 corporate sponsors, and 14 individual members
- b. Brooklyn Dam Removal/New Grant Proposal MDNR - Contact - Update
 - i. Permit has been submitted for the 60% design
- c. ReLeaf Michigan - Update
 - i. Still waiting on contracts, we were awarded \$6,500

9. Outreach Coordinator - Updates

- a. RRWC Strategic Planning Grant - Update
 - i. Motil to meet with us 7/15/24 from noon to 3:30 p.m.
- b. Upper Wolf Creek Watershed Management Plan Grant - Update
 - i. Met with Lenawee County Health Department, who are very interested in partnering with us for outreach and can share out their cost-share opportunity
- c. FLG - Summer Workshop - Sunrise Farms - Update
 - i. Coming up on 7/25/24 at Sunrise Farms from 9 a.m. to 1 p.m., with 1 RUP credit being offered

10. Administrative - Update

- a. Internship - Payroll - Quickbooks
 - i. Woith is currently preparing the newest events to go out via email and on the website
 - ii. Macaula, Melmoth, and McClelland reported out on internship activities and provided details on their summer internship activities

11. Programs/Partnership Updates

- a. Erb Grant - Farmer Led Watershed Conservation/GOS 2025 - Update
 - i. Next year's General Operating Support will be given as a single item

12. Committee Reports

Outreach – Committee worked on invitations for 50th gala

Technical – None

Development – Committee began working on bylaw changes, which will be presented at the fall semi-annual meeting

Administrative – None

Financial – None

13. Public Comment - 3 Minutes

- a. None

14. Next Meeting

- a. **Executive Committee - August 20, 2024 - 10 a.m. to 11:30 a.m. - 804 N. Evans Street Tecumseh MI 49286**

15. Adjournment

Motion by Kittredge, seconded by Kolon, to adjourn at 10 a .m. **MOTION CARRIED BY VOICE VOTE.**

Respectfully submitted by Meija Knafl - Outreach Coordinator

Date: 8/12/24

Secretary:

Date: 8/20/24