

River Raisin Watershed Council
Executive Committee Meeting
Tecumseh Community Center – Glass Room
July 26, 2006
8:00 a.m.

In attendance:

Executive Committee Mary Lirones, City of Saline; Executive Committee Member Nancy Smith, City of Tecumseh; Executive Director Gayle Mitchell, Executive Committee Member Jan BenDor, Pittsfield Township Delegate; Executive Committee Member Hedi Kaufman, Frenchtown Township, Allison MacArthur-Ruesink , Adrian Township

- **Introductions**

Secretary-Treasurer Nancy Smith welcomed everyone to the meeting.

- **Minutes/Financials –**

Nancy asked for a motion to approve both the minutes and financials. Hedi Kaufman moved to approved both the minutes and financials. Jan BenDor supported. Motion unanimously passed.

- **Adopt-A-Stream -**

Jill Kelley did not attend the meeting. Gayle noted again Jill will be working on the report sometime closer to fall. The fall Stream Search will be held in September.

- **Wetlands Grant -**

The wetlands grant is well underway and is almost 50% complete. The most in-depth portion of the set-up has been completed and things are moving along very well. There have been no impediments in the process and it is expected to be completed sometime toward the end of September or early October.

- **319 Grant -**

It was reported that the 319 grant is moving along very well. Everything is on schedule and the quarterly report is in the process of being written . The report will be completed on July 31 and sent to the DEQ for approval and processing. It was noted that the grant sub-committee met and a letter was sent to Stantec voicing some concerns the committee had. Nancy would like to see more detail on specific services Stantec is providing such as the SWAT model and that x amount of data was obtained. It was noted that all the data obtained will be in the model when fully calibrated.

- **Communications Policy** Gayle Mitchell reported that she has been in contact with partner groups through River Network and another watershed organization is working on a communications policy and will share the final product with the council.

- **Agenda Format** Gayle Mitchell brought samples of different agendas to the meeting. Nancy Smith and Jan BenDor discussed the format. Jan felt the most important item on the agenda should be first while Nancy felt the approval of the previous meetings minutes and financials be at the top. It was agreed that if we were to revamp the format of the current agenda it would take considerable more time to discuss.

- **PR** Nancy has been in contact with some of her committee members and they have told her they have not had time to work on the presentation. Hedi will contact Dan again about John Farmers presentation. Nancy stated it was important to procure this as it would be easy for volunteers to utilize and have the same presentation. A format for a presentation will be developed upon receipt of the video.

- **Adjourn** Mary moved to adjourn the meeting at 9 a.m. with Allison supporting. Motion unanimously carried.