

River Raisin Watershed Council
Executive Committee Meeting
May 30, 2006
9:15 a.m.

In attendance:

Executive Committee Mary Lirones, City of Saline; Executive Committee Member Nancy Smith, City of Tecumseh; Executive Director Gayle Mitchell, Executive Committee Member Jan BenDor, Pittsfield Township Delegate; Executive Committee Member Hedi Kaufman, Frenchtown Township, Executive Committee Member Pat Sanders, Bridgewater Township; Allison MacArthur-Ruesink

- **Introductions** Gayle welcomed everyone to the meeting and Jan asked to modify the agenda to elect officers as the first order of business. Hedi made a motion to alter the agenda with Allison supporting. Motion unanimously carried.
- **Election of Officers** Jan asked for nominations for chairperson, vice-chairperson and secretary-treasurer. Nancy made a motion to nominate Jim Wonacott for chairperson, Pat Sanders for vice-chairperson and Nancy Smith for secretary-treasurer. Jan supported the motion. Motion unanimously carried.
- **Minutes/Financials** Pat asked the committee to review the minutes and called for a motion to accept them and place them on file. Nancy moved to accept the minutes with Mary supporting. Motion unanimously carried. Pat asked if there was any discussion regarding the bank statement. There were none. Gayle stated the accountant would be coming to the office to review QuickBooks to see if we should purchase new software since the old software is corrupted. Nancy moved to accept the financials and purchase new software if needed with Jan supporting. Motion unanimously carried.
- **Adopt-A-Stream** Jill Kelley did not attend the meeting. Gayle noted she will be working on the report sometime closer to fall.
- **Wetlands Grant** The wetlands grant will be commencing in June with equipment purchases and initial contacts with DEQ being made. Jan noted Pittsfield has a potential wetlands map that has been updated with part of the township in the River Raisin basin. She stated any communicates with wetlands ordinances would have copies of the map and to inform Gretchen. Contact Jan if this could be incorporated or needed in the grant.
- **319 Grant** Nancy reported the Steering and Technical Committee can meet at the Tecumseh Library on July 26 with the executive committee meeting before the meeting at 8 a.m. **(Please note since this meeting the library is not available and the meetings will be held at the Tecumseh Community Center in the Glass Room)** The first public meeting will be held at the Pittsfield Township office on July 26 from 6-8 p.m. Nancy will check with Cabela's to see if they would be interested in hosting a public meeting next year along with a fishing workshop the same day. As a result of Stantec charging for AAS map, Jan made a motion that the contractors must propose first and get approval for any charges that are not already in the grant budget. Allison supported the motion. Motion unanimously carried. Allison made a motion for the above mentioned motion to become a policy statement. Pat Sanders supported the motion. Motion was unanimously supported. Mary Lirones motioned to approve a grant rate of \$22. Pat Sanders asked for support. Jan supported the motion. Motion unanimously carried.
- **Meetings** Committee members discussed the frequency of meetings. Hedi moved to meet every other month. Motion was supported by Jan who noted that there are no meetings in November or December. Motion unanimously carried.
- **Communications Policy** Committee discussed the need for a communications policy that would be written confirmation of long standing understanding that the executive committee speaks as one and that no one person shall speak on behalf of the group without authorization by the group. Gayle will query River Network for sample communications policies for committee to review.
- **Fall Meeting** Committee agreed to have Gayle contact Jack Smiley as a possible presenter for the fall meeting. **(Gayle contacted Jack and he stated his presentations usually last 1.5 hours with ½ hour for questions at a cost of \$125.)**
- **PR** Nancy's group will be meeting to discuss PR and Hedi will contact Dan to get the "There is no more water" video with John Farmer. Discussion ensued how to finish the tape. It was agreed to see how far along Dan was and go from there.
- **Adjourn** Jan moved to adjourn the meeting at 10:42 a.m. with Mary supporting. Motion unanimously carried.